

ISA TRANSFER INSTRUCTION FORM

We adhere to The British Bankers' Association Cash ISA transfer guidelines, which specify the legal requirement that the cash ISA transfer process should take no longer than 15 working days to complete. We'll pay interest at your new cash ISA rate from the date your existing cash ISA provider actions the request, which means you earn interest every day of the transfer process. Visit the British Bankers' Association website for more details: www.bba.org.uk

When transferring from a stocks & shares ISA, an innovative finance ISA or a lifetime ISA the process should take no longer than 30 calendar days. We'll pay interest from the date that is quoted on the ISA transfer form, in line with the HMRC ISA Guidance, as long as your funds were able to be transferred from your old account when we made the request.

This form will be sent by Scottish Widows Bank to your existing ISA provider as an instruction to transfer funds. Upon receipt of the funds Scottish Widows Bank will send you notification that the funds have been received and details of your new ISA account.

URN (For office use only)

CISA

A. ABOUT YOU

Do you have an existing relationship with Scottish Widows Bank? Yes No

This may include customer, power of attorney or third party

Title Mr Mrs Miss Ms Other (please specify)

First name(s)

Surname

Address

Postcode

Daytime telephone number

Evening telephone number

Mobile telephone number

National Insurance Number

(You'll find your National Insurance (NI) number on a pay slip, pension book, p60, p45 or tax return. If in doubt, ask your employer or tax office. Unfortunately we can't open an ISA for you if you can't provide your NI number).

Your date of birth (DD MM YYYY)



B. DETAILS OF THE ISA TO BE TRANSFERRED

Existing ISA type: cash stocks & shares innovative finance lifetime ISA

Existing ISA provider

Address of existing ISA provider

Postcode

Existing cash ISA sort code (if applicable) - -

Existing cash ISA account number

OR

Roll number/Reference (if your existing ISA provider is a building society or you are transferring from a stocks & shares ISA, an innovative finance ISA or a lifetime ISA).

Do you want to transfer all or part of your existing savings? All Part, amount: £

(If requesting a partial transfer, please check with your existing ISA provider that this is possible. If requesting a full transfer please be aware your existing ISA will be closed).

Do you want to transfer your current tax year subscription as part of this transfer? Yes No

(If you are transferring money from your current tax year ISA, you must transfer the full amount.)

Amount you'd like to transfer from the current tax year £

(If you are transferring your current tax year subscription this must be the total amount invested in the current tax year)

Amount you'd like to transfer from previous tax years £

Where a period of notice is required for closure / part transfer of your existing ISA, you give your consent to:

Serve the full notice period before this instruction can be processed

Proceed immediately with the transfer and bear any consequential penalty which may be applied

Cash ISA transfer authority

I authorise you to provide Scottish Widows Bank with any information they require about the cash ISA detailed on this form, and to transfer it to them as detailed.

Stocks & shares ISA transfer authority

Please sell the investments held in my stocks and shares ISA and transfer the proceeds to Scottish Widows Bank.

Your current stocks and shares ISA manager may impose exit charges or other costs associated with transfer. You will be responsible for paying these charges so please check with your current provider.

You are transferring your subscriptions into a cash ISA. This means that if you are transferring from a stocks and shares ISA the investments you currently hold will have to be sold. It is possible that you could lose out if there is a rise in the market whilst the transfer is being completed and we do not accept liability for any such loss.

B. DETAILS OF THE ISA TO BE TRANSFERRED (CONTINUED)

Innovative finance ISA transfer authority

Please sell the investments held in my innovative finance ISA and transfer the proceeds to Scottish Widows Bank.

Your current innovative finance ISA manager may impose exit charges or other costs associated with transfer. You will be responsible for paying these charges so please check with your current provider.

You are transferring your subscriptions into a cash ISA. This means that if you are transferring from an innovative finance ISA the investments you currently hold will have to be sold. It is possible that you could lose out if there is a rise in the market whilst the transfer is being completed and we do not accept liability for any such loss.

Lifetime ISA transfer authority

Please transfer any cash and sell any stocks and shares held in my lifetime ISA and transfer the proceeds to Scottish Widows Bank.

Your current lifetime ISA manager may impose exit charges or other costs associated with transfer. Your funds will be transferred to Scottish Widows Bank after any bonuses and exit fees have been repaid. You will be responsible for paying these charges so please check with your current provider.

You are transferring your subscriptions into a cash ISA. This means that if you are transferring from a lifetime ISA the investments you currently hold will have to be sold. It is possible that you could lose out if there is a rise in the market whilst the transfer is being completed and we do not accept liability for any such loss.

Signature

Date

 (DD MM YYYY)

Payment Options (For existing ISA company's use)

Please make payment to Scottish Widows Bank via Faster Payment, BACS or CHAPS using the following details:

- Scottish Widows Bank **Sort Code 30-18-05**,
A/C No 00030267. Please quote the customer's name
and Scottish Widows Bank ISA account number.

Scottish Widows Bank plc. Registered Office: PO Box 12757, 67 Morrison Street, Edinburgh EH3 8YJ. Registered in Scotland no. 154554.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 201601.

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